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AGENDA AND PROGRAMME OF WORK

Addendum

1. The agenda of the Committee on Conferences for 1994 as set out in the present addendum was approved by the Committee at its organizational meeting, on 8 April 1994, on the basis of a provisional agenda proposed by the Secretariat in document A/AC.172/154. At the same meeting, the Committee took note of the draft agenda for 1995 contained in document A/AC.172/154, which will be submitted for approval at the Committee's organizational meeting for 1995.

2. Accordingly, the approved agenda for 1994 is issued in the present addendum, together with an indication as to what documentation will be provided for the Committee's consideration in 1994.

Agenda for 1994

1. Adoption of the agenda.

2. Calendar of conferences and meetings:

   (a) Adoption of the draft revised calendar of conferences and meetings for 1995;

   (b) Improved utilization of conference-servicing resources:

      (i) Meeting statistics of United Nations organs;

      (ii) Conference services at Vienna;

      (iii) Legal basis and experience of all subsidiary bodies that meet away from their established headquarters;

   (c) Requests for exceptions to section I, paragraph 7, of General Assembly resolution 40/243.

3. Control and limitation of documentation:

   (a) Provision of written meeting records to subsidiary organs of the General Assembly;

   (b) Implementation of the rules and regulations on control and limitation of documentation: compliance with the six-week rule for the issuance of pre-session documentation.

4. Review of the programme performance of the United Nations for the biennium 1992-1993: section 32/section 41I, Conference services.

5. Review of the Office of Conference Services.

6. Other business.

7. Adoption of the report.

Annotations

1. Adoption of the agenda

2. Calendar of conferences and meetings:

(a) Adoption of the draft revised calendar of conferences and meetings for 1995

The Secretariat will present two written reports to the Committee at its substantive session in August 1995: the draft revised calendar of conferences for 1994 and the consolidated statement for special conferences scheduled in 1995. In addition, the letter dated 8 April 1994 from the Permanent Representative of Pakistan to the United Nations addressed to the Chairman of the Committee has been issued under this sub-item (A/AC.172/156).

(b) Improved utilization of conference-servicing resources:

(i) Meeting statistics of United Nations organs

Sub-item 2 (b) (i) will be taken up on the basis of three reports. Two reports will deal with meeting statistics, the first in accordance with the methodology agreed upon by the Committee, the second including analyses of trends and figures on the utilization of conference-servicing capacity. The third report will contain information on the results of the consultations held between the Chairman of the Committee and the chairmen of organs concerned, where the utilization factor is lower than the established benchmark figure applicable for the last three sessions.

(ii) Conference services at Vienna

The Secretariat will provide an oral report containing updated information on unified conference services at Vienna.

(iii) Legal basis and experience of all subsidiary bodies that meet away from their established headquarters

The Secretariat will provide a written report on the matter.

(c) Requests for exceptions to section I, paragraph 7, of General Assembly resolution 40/243

In accordance with established procedure, chairmen of subsidiary organs of the General Assembly that wish to meet at Headquarters during the forty-ninth session of the General Assembly should submit their requests to the Chairman of the Committee on Conferences. Requests so received will be submitted to the Committee in a conference room paper, which will be issued after the six-week deadline to ensure the inclusion of the fullest information possible.

3. Control and limitation of documentation:

(a) Provision of written meeting records to subsidiary organs of the General Assembly

The Secretary-General, in accordance with paragraph 16 of General Assembly resolution 47/202 B, will present a report on, inter alia, the need for, usefulness and timely issuance of verbatim and summary records, through the Committee on Conferences and the Advisory Committee on Administrative and Budgetary Questions. In order to assist the Assembly in carrying out the comprehensive review called for in paragraph 16, including the recommendations referred to in paragraph 3 of its resolution 48/222 B, the Committee will review the aforementioned report of the Secretary-General.

Moreover, the Secretariat will submit a draft report on the possibility of transferring to the Office of Conference Services the staff specialized in the drafting of press releases, so that they could prepare summary records also. The report in its final form will be submitted to the General Assembly at its forty-ninth session.

(b) Implementation of the rules and regulations on control and limitation of documentation: compliance with the six-week rule for the issuance of pre-session documentation

Under sub-item 3 (b), the Secretariat will prepare the analytical report requested in paragraph 2 of resolution 48/222 B, including the information requested in paragraph 5 of that resolution, as well as information supplementary to that contained in the 1993 interim report on the matter (A/AC.172/1993/CRP.8).

4. Review of the programme performance of the United Nations for the biennium 1992-1993: section 32/section 41I, Conference services

The Committee will consider the programme performance for the biennium 1992-1993 of the Office of Conference Services.

5. Review of the Office of Conference Services

The Secretariat will prepare a comprehensive report taking into account the requests contained in paragraphs 1, 2 (a) and 2 (b) of resolution 47/202 C and in section II, paragraph 42, of resolution 48/228.

6. Other business

7. Adoption of the report